

**** IMPORTANT UPDATE FOR ALL
RESIDENTS OF NEWHALL ****

ESTATE AMENITIES SUPERVISOR

We are delighted to confirm that the above role has been filled.

Dominic Brownlee commenced on Tuesday, 1st June. We did post a notification on the Newhall website www.newhallresidents.co.uk but appreciate not all regularly visit the site.

Dominic is based in the Estate Office (off Bridge Street/Sparrowhawk Way) and will be on duty Monday to Friday, 8.00am to 4.30pm (lunch break between 12.30pm and 1.30pm).

Dominic's contact details are as follows:

Telephone Number: 07943 524923

Email address: newhallestate@shw.co.uk

Dominic is settling well into the role, liaising with ourselves, meeting and assisting residents, managing contractors and gathering knowledge to ensure he enhances the service we deliver to residents.

The Job Description is on the website under *News* so if you want to learn more about what you can expect from Dominic, please do visit the site

You should continue to communicate Estate management matters and queries to SHW through the normal channels, copying Dominic into your correspondence so he can gain knowledge and experience of the type of issues and requirements he will need to become involved with.

Going forward, one of Dominic's principal tasks will be to develop different, more effective ways to communicate and share information with residents and to this end, he intends to use the Newhall Residents website more widely, regularly posting useful updates and information so please do visit the website frequently.